

Student Surgical Society of the Austin – Minutes

10th September 2007 6.15pm – 8pm

Apologies:

1. Mali Okada
2. Alison Zhang
3. Pamela Wu
4. Carnjini Thambaiya
5. Angel Wu
6. Sanka Amadoru

In Attendance:

1. Kevin Nguyen
2. Stephanie Chen
3. Efrant Harnaen
4. Halina Lisnichuk
5. Ying Wu
6. Adam Gascoigne

Meeting:

Due to insufficient numbers, we were unable to officially vote on anything this meeting

1. Feedback from Prof. Collins' talk

- Good job everyone!
- Thanks to the careers sub-committee for their work
- Thanks to the AMSS for their help
- St. Vincent's has since approached us about possibly starting their own surgical society

2. Feedback from meeting with Prof. Christophi and Prof. Collins

- Attended by Mali, Kevin, Halina and Angel
- Clarification that it is the *Melbourne University* dean that initially agreed to support and fund the committee cf. Austin clinical school dean
- Suggestion to hold a visit to the Royal College of Surgeons → ?Oct
- Prof. Collins has suggested writing up a journal article in the future regarding how to set up a student surgical society
- Prof. Collins has offered to obtain a video of the ASSET course
- Mali/Kevin to confirm funding and visit to Royal College of Surgeons

3. Society's office

- Julie said not possible at the moment
- Offered space in cabinets and compactors on level 8
- Will let us know in future if space has freed up
- Mailing address → ?via clinical school
→ ? via Julie
→ Kevin to clarify

4. **Motto**

- Despite agreement to vote via email by Friday 31st August, insufficient numbers have resulted in the need to extend the dateline to Friday 14th August
- Will all who have not yet voted please choose between:
 - i. Discens est infinita - Learning is infinite
 - ii. Inventas vitam iuvat excoluisse per artes - Let us improve life through science and art (Vergil)

5. **Clarification of committee members**

- Working committee to consist of:
 - i. 4 executive members
 - ii. 4 members for each of the sub-committees (at most)
 - iii. 1 member for sponsorship
 - iv. 1 member for web representative
- People on email list that have not been replying to emails and have not shown up to any meetings will be sent an email saying that all positions in the working committee have been filled, but they are welcome to be part of the general committee. If they wish to actively participate, members of the working committee are happy to delegate jobs to them
- Jack Pang will be offered a role in the mentoring committee, as he wanted to be part of the committee initially, but due to miscommunication did not attend the meetings

6. **Education sub-committee feedback**

- Ideas for lecture series to be held fortnightly on Wed/Thurs nights have been given to Prof. Christophi
- To organize skills sessions
- Currently there are anatomy and pathology tutes held on Mondays at 7-8 am at the Howard Eddy Library (8th floor) for surgical registrars, students are welcome to attend
 - Education sub-committee to check out before publicising
- Trying to organize weekly anatomy tutes for medical students from Feb 19th
- Sub-committee to email secretary their progress

7. **Mentoring sub-committee feedback**

- Created:
 - i. Information sheet on how to scrub
 - ii. Guide to the operating theatre
- Letter to surgeons/Mentoring program → to be joint effort with careers and education sub-committees
- Sub-committee to email secretary information sheets and any other progress

8. **Careers sub-committee**

- To think of workshops (plan for 3-4 talks for the next 6 months)
- Prof Christophi has suggested doing on a talk on women in surgery (but renamed to something less bias....eg. managing careers and relationships)
 - i. Contact Kate Martin (Melbourne) or Mary ?Langkake (Sydney)
 - ii. 2-3 people to speak....~20mins each
 - iii. Still to decide: title, date, venue, funding, refreshments

9. **Logo**

- 3 designs in progress (Kevin to email out)
- After clearing with president, one of the designs will be temporarily used on letters etc prior to official voting on logo

10. **Treasurer's business**

- To decide on whether to get an ABN at next meeting

11. **Sponsorship**

- Ruban has spoken to Tyco
- Further information awaiting

12. **Website**

- Web representative (?Efrant) to talk to Mr. Murali who will link our website to the Austin surgeons' website

13. **General business**

- All business to be put on the agenda must be emailed to the secretary at least 3 days before the next meeting
- All documents created must have a copy emailed to the secretary
- Secretary must be emailed at least 1 week prior to an organized event to avoid potential clashes
-

14. **Next Meeting**

- Monday 24th Sept, 6pm Austin common room
- All members to be in attendance as a group photo will be taken for use on website/future publicity etc